



Muskogee City County E911 Trust Authority

Employment Application—911 Coordinator

The City County 911 Trust Authority does not discriminate on the basis of race, color, creed, genetic information, ethnicity, religion, age, sex, marital status, political affiliation, national origin, ancestry or disability.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Date Available: _____ Social Security No.: _____ Desired Salary:\$ _____

Do you have a Valid Driver's License? Yes No State: _____ License Number: _____ Expiration: _____

Have you ever worked for this entity? Yes No If yes, when? _____

Are you eligible to work in the United States? Yes No
(verification will be required upon employment and failure to furnish documents will be cause for separation)

Have you ever been convicted of a felony? Yes No

Do you have any friends or family who work at the Muskogee 911 Center or who are on the Muskogee 911 Trust Authority Board? If yes, please list _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three **professional** references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Did you receive an Honorable or General Discharge? Yes No

Are you a member of the Reserves or National Guard? Yes No

Type of training and work experience received: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in disqualification from employment or a release from employment.

The background information supplied by an applicant for this vacancy will be checked. This check will cover the accuracy of the data furnished and verify the facts claimed by me on this application. I understand that such information is confidential, and the reason for rejection will not be revealed.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the City County 911 Trust Authority.

I further understand and agree that my employment with the City County 911 Trust Authority does not constitute any employment contract and that I may resign my position and voluntarily leave employment, or my employment may be terminated at any time for any reason.

I hereby grant permission for the City County 911 Trust Authority, or their representatives, to investigate and verify any of the information included in this application and I agree to submit to a drug test and medical examination as required and understand that all job offers are contingent upon the results of such tests.

Signature: _____ Date: _____